Judicial Information System Committee Meeting **May 19, 2010**

DECISION POINT – JIS IT GOVERNANCE GUIDELINES

MOTION:

- I move that the JISC adopt the IT Governance Guidelines to instruct and inform the IT Governance process, as follows:
    - Funding Model and Structures Guidelines:
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    - Decision/Guidance History and Prioritization Guidelines:
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    - Inclusions Guidelines:
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    - Exclusions Guidelines:
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    - Expectations and Implications Guidelines:
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    - Outcomes Guidelines:
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I. FACTS

As part of the JISC-approved modernization and integration, AOC initiated a series of key initiatives. One of those initiatives, establishing an IT Governance Framework, is a necessary foundation for establishing a consistent process for IT investment decision-making.

On March 5, 2010, the JISC approved the Final IT Governance Framework reflecting input from the court community and industry best practices.

II. DISCUSSION

In order to determine which IT requests to consider and how to assess whether they should be recommended for approval, members of the user community need guidance from the JISC as to identified priorities, strategies, and allocation of resources. Prior to formal implementation of the IT Governance Framework, the JISC should provide that guidance through the development of IT Governance Guidelines which will instruct and inform the user community and AOC in moving IT requests through the governance process.

III. PROPOSAL

The JISC should develop an agreed upon set of IT Governance Guidelines which will serve as guidance to the JIS user community in the governance process.

IV. OUTCOME IF NOT PASSED

Without guidelines, it will be difficult for the endorsing communities and the court level user groups to know whether a given request is within scope and aligns with the JIS strategy and priorities. It will also be difficult for groups to prioritize requests without guidelines on how the available budget will be allocated.

V. NEXT STEPS

The new IT Governance request process will be supported by training and education. The development of charters for court level user groups, in addition to templates, procedures and an automated system, will assist court stakeholders in fulfilling their role in the IT Governance process. Formal implementation of the IT Governance process is set to begin in July 2010.