Feasibility Study RFP

May 19, 2010

WASHINGTON COURTS

Topics

- Status
- Project Scope
- Project Objectives
- What's Next
- Discussion

30 min

30 – 60 min

Status

- Draft RFP is complete
  - Contains:
    - Purpose
    - Background
    - Project Scope and Objectives
  - Needs:
    - Attached list of requirements

Status

- Draft RFP
  - Structure:
    - Phase 1 – services and deliverables leading to and including the final Feasibility Study
    - Phase 2 – Develop implementation RFP with selection criteria

Scope

- Complete a feasibility study for:
  - Calendaring and Caseflow Management business functions for Superior Courts
  - Business functionality for County Clerks including financial and accounting requirements

Services and Deliverables

- Phase 1:
  - *Develop* project schedule and work plan
  - *Refine* functional and technical requirements
  - *Identify* alternative solutions for calendaring and caseflow management
  - *Select* best solution
  - *Build* migration approach
  - *Complete* formal study (ISB based format)

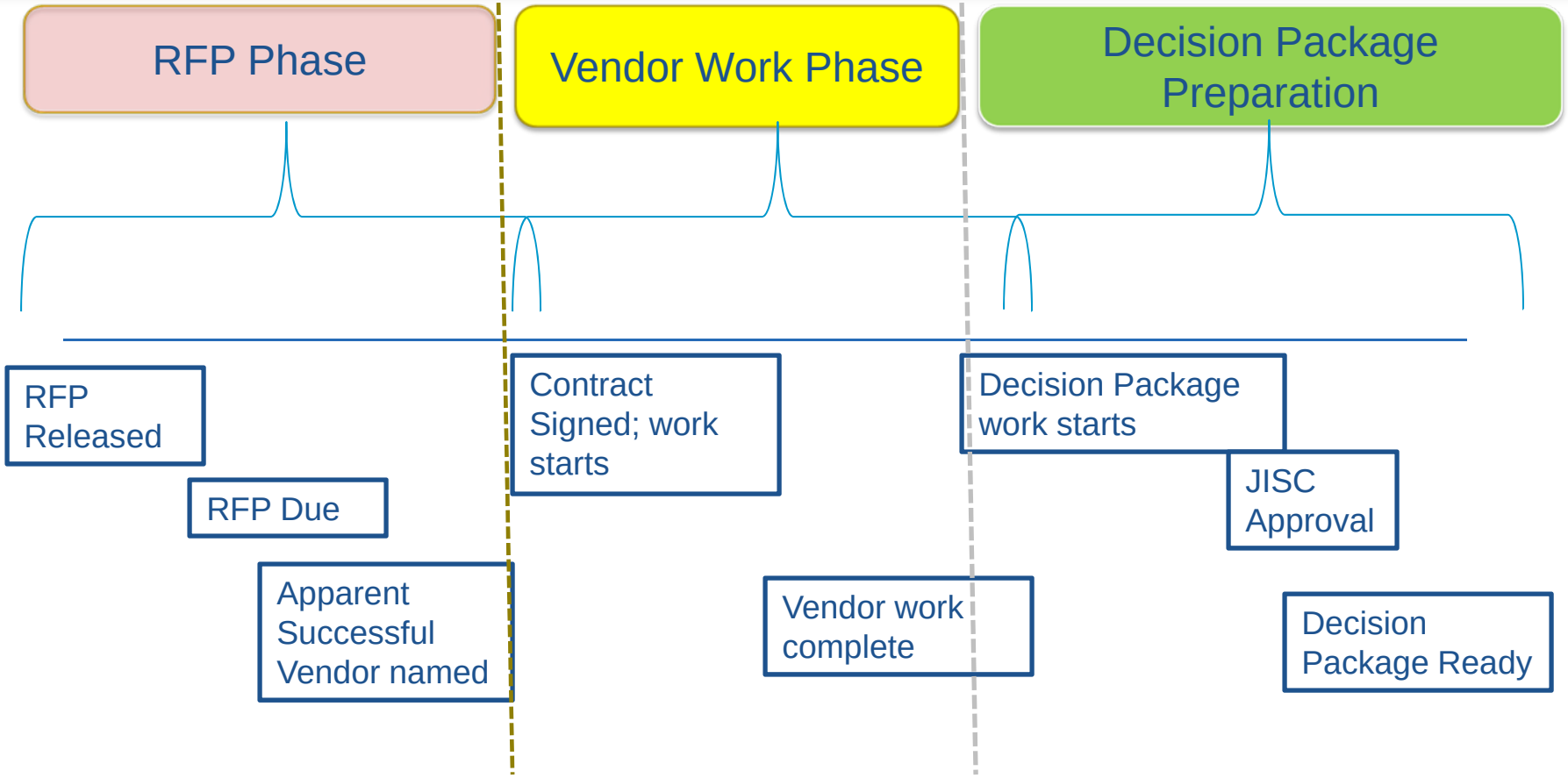
Services and Deliverables

- Phase 2:
  - *Develop* the "Implementation RFP"
  - *Develop* associated selection criteria

Requirements and Expectations

- RFP will:
  - Expect a COTS-based solution
  - Consider market and public alternatives
  - Not exceed $250,000

High-Level Milestones



Draft Only

Summary

- Status
- Project Scope
- Project Objectives
- What's Next
- High-Level Project Timeline